

ONE & TWO PERSON VISUAL SCORECARD

| VISUAL PRESENTATION COMPONENTS | | | | | | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|----|----|----|-------|-------|-------|
| | | | | | | Name | Name | Name |
| | | | | | | Time | Time | Time |
| TOPIC (10 Points) <ul style="list-style-type: none"> • appropriate for presentation • subject matter concise • other sources referenced • clearly defined objective | 10 | 8 | 6 | 4 | 2 | | | |
| STRUCTURE (30 points) <ul style="list-style-type: none"> • title appropriate and catchy • introduction (catches audience attention) • organization - logical sequence • balanced use of visual aids and speech • summary - important points stressed | 30 | 24 | 18 | 12 | 6 | | | |
| WORKMANSHIP (20 points) <ul style="list-style-type: none"> • work and narration coordinated • appropriate visual aids • smooth manipulation of visual aids in plain view of audience • for 2 person visual - even distribution of work/narration | 20 | 16 | 12 | 8 | 4 | | | |
| PRESENTATION (20 points) <ul style="list-style-type: none"> • voice natural with sincere enthusiasm • good eye contact • correct grammar and pronunciation • appearance - well groomed, appropriate dress for topic | 20 | 16 | 12 | 8 | 4 | | | |
| RESULTS (20 points) <ul style="list-style-type: none"> • achieved speaker's objective • overall impression of presentation within time limits • questions fielded satisfactorily | 20 | 16 | 12 | 8 | 4 | | | |
| TOTAL | 100 | 80 | 60 | 40 | 20 | _____ | _____ | _____ |
| | | | | | | 100 | 100 | 100 |