

Alexander Cherban Agriculture Industry Development Program



PROGRAM APPLICATION

Program applicant information will be collected under the authority of Section 36(1)(b) of The Freedom of Information and Protection of Privacy Act (FIPPA) as the information relates directly to and is necessary for the Alexander Cherban Agriculture Industry Development Program (ACAIDP). As a program applicant, your personal information will be used and disclosed to assess and review your eligibility for the ACAIDP, to contact you for further information or to communicate future programming. Personal information is protected by the protection of privacy provisions of FIPPA. If you have any questions about the collection, use or disclosure of personal information, contact:
Program Administrator, Manitoba 4-H Council at 204-726-1914.

SECTION 1: APPLICANT INFORMATION	
Name of Business or Organization	
Organization's Primary Contact	
Full Name	Role/Position
Does your organization self-identify as indigenous?	YES____ NO____
Organization Type:	
a) Registered Manitoba non-profit	YES ____ NO____
b) Government	YES ____ NO____
c) Academic Institution	YES ____ NO____
d) Other_____	YES ____ NO____
Mailing Address (Street and/or Postal Box Address)	Village/Town/City
Province	Postal Code
Email	Phone Number

Participating Partner Information

If applicable, provide information for partners who are providing a contribution towards the project.

Partner 1:

Business/ Organization Name	Contact

Describe the role, responsibility and contribution of the partner as it pertains to the design, development and delivery of the project.

Indicate the amount that the partner will be contributing towards the project

\$

Partner 2:

Business/ Organization Name	Contact

Describe the role, responsibility and contribution of the partner as it pertains to the design, development and delivery of the project.

Indicate the amount that the partner will be contributing towards the project

\$

Consultation with Participating Partners

- If any consultation has already occurred, provide a summary of what was conducted and the results.
- Please identify any other funders or partners who were not mentioned above? Indicate their role in the project and the level of funding that they are willing to contribute towards the project.

SECTION 2: PROPOSED PROJECT OVERVIEW

1. Project Title

2. Project Description

Provide an executive summary of the proposed project, including:

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none">• brief statement of issue• background information• implementation plan | <ul style="list-style-type: none">• size and scale of proposed project• critical details• project location |
|-------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|

3. Expected Project Outcomes – How will this project:

Increase public awareness of the important role of agriculture to Manitoba's economy? and/or

A.

B.	Build public trust for agriculture production and processing activities? and/or
C.	Support agriculture development opportunities such as skills development and promotion of career opportunities in the agriculture and agri-food industries?
4. Continuation of Previous Project	
If the proposed project is a continuation of a previous project (for example, phase 2 of a previously completed project), indicate what has been completed to date and what were the outcomes and results of the previous project or phase.	
Empty space for continuation of previous project	

5. Sustainability of Project

Will the activities continue after the project funded by ACAIDP is complete? If so, how and for what period of time?

6. Measures of Success

Indicate how success will be measured and identify what indicators will be used?

7. Other Comments

Provide any additional information that you feel should be considered when reviewing this application.

Please provide any additional information on separate attachment(s).

SECTION 3. PROPOSED TIMELINE AND BUDGET

Timeline

Start Date (no earlier than ?)	End Date (no later than ?)	Duration (in months)

Budget – complete all applicable fields, refer to the program Terms & Conditions for more information on eligible and ineligible costs

[illegible]

A. Total Project Costs (cash expenses + in-kind + overhead)	\$
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B. Applicant Contributions	\$
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C. Partner Contributions	\$
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A maximum of \$50,000 is available for eligible projects. Projects may be funded up to 100%, however, an applicant contribution of at least 25% is preferred and may be given preference.

Amount of Grant Funding Requested must equal A-(B+C)	\$
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SECTION 4. DECLARATION AND SIGNATURE

The applicant confirms that it has read and understood the objectives, principles and criteria set out in the (ACAIDP) terms and conditions, and understands that it must meet the following conditions in order to be eligible for funding:

1. The applicant must demonstrate to the Program Administrator that it has or can acquire adequate human resources, experience and skills required to carry out its responsibilities.
2. The applicant agrees to comply with the terms and conditions of the ACAIDP.
3. The applicant agrees to provide financial documentation for all expenditures.
4. The applicant grants the Minister of Agriculture and Resource Development or designate the right to conduct a compliance audit on the project described in this application.
5. The applicant agrees to provide appropriate recognition for the financial assistance from ACAIDP.
6. The applicant will make available to the Program Administrator any communication materials developed under this program and agree that the Program Administrator or Agriculture and Resource Development may use such materials for promotion purposes.
7. The applicant agrees that, unless authorized, costs incurred before the signing of the contribution agreement are not eligible for reimbursement.
8. The applicant agrees that the Program Administrator and Manitoba will not be liable for any claims for damage from the recipient or third parties related to the activities carried out by the recipient or on his/her behalf.
9. The applicant is in compliance with federal, provincial and municipal requirements.
10. There are no conflict of interest situations with the applicant relative to the Program Administrator and Manitoba Agriculture and Resource Development.
11. The application has been signed below by the CEO/Chairperson/President, owner(s) or a legally authorized representative who is duly authorized to accept the terms and conditions by clicking on the box below indicating acceptance. If the applicant does not have the authority or does not accept the terms and conditions, the application must not be submitted.
12. The applicant understands that, if the application is accepted, the applicant will be required to enter into a Contribution Agreement with Manitoba Agriculture and Resource Development, which sets out the terms and conditions for funding.

The applicant understands that the information contained in this application is being collected for the purpose of assessing and reviewing the organization's eligibility for funding under the Alexander Cherban Agriculture Industry Development Program, and that such information will be used and disclosed for application assessment and review purposes, including verification of the information submitted as well as program review, statistical purposes and performance reporting.

Financial, commercial, scientific or technical information provided in this application will be treated in accordance with federal legislation, including The Access to Information Act and The Privacy Act and similar provincial Acts including The Freedom of Information and Protection of Privacy Act.

The applicant agrees that the project, if approved, will recognize the Alexander Cherban Agriculture Industry Development Program for its contribution and support.

The applicant consents to the organization's information being disclosed to the extent reasonably necessary to determine its eligibility for ACAIDP for program administration and for audit purposes. It also consents to the use or disclosure of the organization's information for the purposes of:

- (a) a survey of program participants and program review, statistical purposes, Manitoba premises ID and performance reporting; and
- (b) public release by the Program Administrator or Manitoba Agriculture and Resource Development of the organization's name, the amount of funding received and the general nature of the project or activity undertaken by it for which funding is being made available.

The applicant consents to the information contained in this information (including personal information) being disclosed to the Program Administrator.

Please note that when you submit this application using webmail (e.g. Yahoo or Gmail) your application may go to the draft folder in your email account. You may have to manually open your draft folder and send this application to Manitoba 4-H Council. Communication encryption may restrict your application from getting to your email account. Should that occur, manually email the saved application and other attachments to learns@4h.mb.ca.



The applicant understands that its personal information will otherwise only be used or disclosed with its consent or with other legal authority.

The information provided in this application is, to the best of our knowledge, complete, true and correct.

I represent that the above consents are made on behalf of the applicant (if applicable) and any other person named in this application.

By checking the box below, you are agreeing with the information contained in Section 4. An ink signature is not required.

Date application completed and submitted _____

☐ I have read and agree with the Terms and Conditions associated with this ACAIDP program application.

FOR OFFICE USE ONLY	
Date Application received:	
Date Project Application was reviewed and deemed complete:	
Version 3.0	November 18, 2020