



## Manitoba 4-H Council Inc. In-Person Activity & Event Approval

In order for your in-person 4-H activity/event to be covered by 4-H Insurance the following information must be provided to your club support coordinator and approved by them.

**Please submit your assessment at least 2 weeks in advance of your event.**

- All federal and provincial health guidelines are met, or exceeded, with in-person programming
- It is required that each person attending has signed the waiver provided by 4-H Canada.
- It is required that each person attending be screened at every 4-H activity/event. (see pg. 2 for screening questions).
- No food or beverage should be served.
- Washrooms must be disinfected regularly.
- Frequently touched surfaces must be disinfected regularly. Shared equipment must be cleaned/disinfected after each use or it cannot be used.
- Your club must guarantee that the number of attendees does not exceed the maximum 50 indoor and 100 outdoor.
- Social Distancing must be adhered to at all times.
- Hand hygiene stations must be stationed at the entrance and exit of the event and throughout the location.
- It is recommended that one entrance and one exit be specified so that contact is minimized.
- Wearing of masks is recommended
- Car Pooling is not recommended at this time.
- Make a list of all attendees and submit to Club Support Coordinator after event.

Date \_\_\_\_\_ Location \_\_\_\_\_ Time \_\_\_\_\_

Where will the activity take place?  Indoor  Outdoor

Is this in a public event space where practices are compliant?  Yes  No

Outline the provisions for handwashing and hand hygiene stations.

How will participants be reminded about social distancing and frequent hand hygiene?

If any supplies or resources will be provided, how will they be distributed?

### Submit Event Assessment to your Club Support Coordinator

Lynn Silver – [lsilver@4h.mb.ca](mailto:lsilver@4h.mb.ca) or Shannon Carvey – [scarvey@4h.mb.ca](mailto:scarvey@4h.mb.ca)

Event Assessment submitted by: (Club or Area Representative)

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Authorized by: (Manitoba 4-H Council)

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

## **Covid-19 Screening Questions**

**It is required that all participants be screened at every activity/event**

1. Are you experiencing any symptom of illness such as cough, shortness of breath or difficulty breathing, fever, chills, muscle pain, headache, sore throat, or new loss of taste or smell?
2. Have you traveled internationally within the last 14 days?
3. Have you traveled to a highly impacted area within Canada in the last 14 days?
4. Have you been diagnosed with Coronavirus/Covid-19 and not yet cleared as non-contagious by provincial or local public health authorities?
5. Have you been exposed to someone with a suspected and/or confirmed case of the Coronavirus/COVID-19?
6. Are you are following all public health authority recommended guidelines and limiting your exposure to the Coronavirus/COVID-19?