

ONE & TWO PERSON VISUAL SCORECARD

VISUAL PRESENTATION COMPONENTS								
						Name	Name	Name
						Title	Title	Title
	Time	Time	Time	Time	Time	Time	Time	Time
TOPIC (10 Points) <ul style="list-style-type: none"> • appropriate for presentation • subject matter concise • other sources referenced • clearly defined objective 	10	8	6	4	2			
STRUCTURE (30 points) <ul style="list-style-type: none"> • title appropriate and catchy • introduction (catches audience attention) • organization - logical sequence • balanced use of visual aids and speech • summary - important points stressed 	30	24	18	12	6			
WORKMANSHIP (20 points) <ul style="list-style-type: none"> • work and narration coordinated • appropriate visual aids • smooth manipulation of visual aids in plain view of audience • for 2 person visual - even distribution of work/narration 	20	16	12	8	4			
PRESENTATION (20 points) <ul style="list-style-type: none"> • voice natural with sincere enthusiasm • good eye contact • correct grammar and pronunciation • appearance - well groomed, appropriate dress for topic 	20	16	12	8	4			
RESULTS (20 points) <ul style="list-style-type: none"> • achieved speaker's objective • overall impression of presentation within time limits • questions fielded satisfactorily 	20	16	12	8	4			
TOTAL	100	80	60	40	20	_____	_____	_____
						100	100	100