

## **NOTES FOR TELLERS**

- At the end of the competition, collect the placings sheets from the judges.
- Each judge should have written a first, second and third place winner on their sheet.
- Assign points as follows for each of the judges sheets:  
1<sup>st</sup> - 11 points                      2<sup>nd</sup> - 6 points                      3<sup>rd</sup> - 4 points
- With the time keeper, tally up the total points for each competitor listed on the three judges' sheets using the summary sheets provided. Rank in order of most points to least points and identify the top three winners on the *Final Result* sheet. In case of a tie, refer to the *4-H Communications Judging System* sheet.
- Judges Comment Sheets will be distributed to competitors at zone and area level. No comment sheets are given at provincial level.
- You and the timekeeper will need to sort the judge's comment sheets and insert them in the labeled envelopes. Submit the envelopes to the registration table or chair of award presentation.
- Submit the Final Results sheet to the chairperson at the registration table to complete the material for announcement of winners.