



Meeting Management

Area Council Meeting Management

Here are some tips for a successful district meeting:

- If no one wants to rise to the challenge of being on the Area Council Executive, create a club rotation whereby each club is responsible for supplying a member or leader to serve as president, vice president, secretary or treasurer.
- Money problems within the Area Council? Create an Area Council budget at the beginning of each year to avoid any nasty budgetary surprises.
- If meeting attendees are getting restless, have your snack break in the middle of the meeting as opposed to the end.
- If meetings drag too long, have a fun event afterwards so people stay on task (i.e. bowling, swimming, fun games).
- Pass a motion that the only clubs that can participate at Area Council fundraising events are the ones who sent representatives to both fall and spring meetings.
- Bring treats.
- Stick to the agenda: Presidents please take note – it is up to you to keep things rolling...

Learn To Do By Doing